

Position Advertisement

Title	Infrastructure Manager
About Raj Vidya Kender	<p>Raj Vidya Kender (RVK) is a non-profit social organization engaged in disseminating the message of Prem Rawat, about inner contentment and peace, for more than three decades in India and abroad.</p> <p>Constitution – Raj Vidya Kender is a sanctuary for bettering a person, where he or she may freely enjoy and understand the gifts of Satsang, Seva and Knowledge. RVK also facilitates ;</p> <ul style="list-style-type: none"> • An individual’s desire not only to find peace within themselves, but to help others find it too. • An individual’s desire to promote the message of their master.
The Applicant	<p>With a view to reorganize the organization, RVK is looking for Infrastructure Manager on full time basis who can ensure that the constitution for Raj Vidya Kender is upheld and embodied. below is the brief summary of role and responsibilities.</p> <ul style="list-style-type: none"> • Organizes infrastructure group to provide support for civil and electrical projects. • Prepares operating and capital budget recommendations for infrastructure area and each specific system components. • Manages team, assigning work, training, coaching, and counseling ensuring consistent application of Employee Guidelines, processes, and procedures.
Selection Criteria	<ul style="list-style-type: none"> • Graduate in any discipline. Person having Engineering/ MBA degree shall be given preference. • A person with several years of exp. in Supervising Construction related work • A person who has received the gift of knowledge • Person should have good administrative judgment and foresight. • Should be confident with excellent communication skill • Should have a systematic approach to work • Should have knowledge of MS- Office.
Remuneration & Benifits	<ul style="list-style-type: none"> • Gross Annual Package will range from INR 3 – 4 Lacs. • Outstation person can be provided with accommodation, food and other facilities.
Location	RVKs at Delhi / Jaipur/ Ranchi / Mirzapur / Hyderabad
Last Date to Respond	30th January 2017
Contact Details	Please mail your CV along with latest photograph at hr@rvk.in
Additional Info	www.rajvidyakender.org